

# WEST VALLEY SOLID WASTE MANAGEMENT AUTHORITY

## **Executive Director**

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## **Member Agencies**

City of Campbell  
Town of Los Gatos  
City of Monte Sereno  
City of Saratoga

## **MEETING MINUTES**

October 15, 2012  
Monte Sereno City Hall  
18041 Saratoga-Los Gatos Road  
Monte Sereno, CA 95030

### **CALL TO ORDER**

At 1:00 p.m., Chair Howard Miller called the meeting to order.

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

Chair Howard Miller, representing Saratoga, Vice Chair Steve Rice, representing Los Gatos, Board Member Evan Low, representing Campbell, and Board Member Curtis Rogers, representing Monte Sereno, were present. Also present were Executive Director Robert Hilton and Authority Counsel Kirsten Powell.

### **ORAL COMMUNICATIONS FROM THE PUBLIC**

None

### **WRITTEN COMMUNICATIONS**

None

### **OLD BUSINESS**

None

## **NEW BUSINESS**

1. The Board received and filed a report on the Member Agencies' 2011 CalRecycle Annual Reports.
2. The Board received a presentation from HF&H Consultants on its Performance Review of West Valley Collection & Recycling, LLC.
3. Upon a motion by Vice Chair Rice and a second by Member Rogers, the Board unanimously decided to not take action at this time to extend West Valley Collection & Recycling, LLC's contract or issue a request for proposals for collection services effective March 1, 2014.
4. Upon a motion by Vice Chair Rice and a second by Member Rogers, the Board unanimously approved the creation of an Ad Hoc Committee to develop a request for proposals for collection services and/or negotiations with West Valley Collection & Recycling, LLC. Chair Miller and Member Low, along with staff, will comprise the committee. The committee will report back to the Board at the February 2013 Board meeting.
5. Upon a motion by Member Rogers and a second by Member Low, the Board voted 3- 0 (Vice Chair Rice was absent) to adopt Resolution 2012-04 Code of Conduct for the Procurement Process.
6. The Board discussed Member Agency and public outreach related to the future collection agreement and services. It was determined this topic would be addressed by the Ad Hoc Committee and would report back to the Board at the February 2013 Board meeting.
7. The Board scheduled the annual Authority Attorney and Executive Director performance reviews for a closed session of the Board at the November 1, 2012 Board meeting.

## **PUBLIC HEARINGS**

None

### **CONSENT CALENDAR**

8. Upon a motion by Member Low and a second by Member Curtis, the Board voted 3- 0 (Vice Chair Rice was absent) to approve the minutes of the May 3, 2012, regular Board meeting and the year-to-date financial report.

### **BOARD MEMBER REPORTS**

None.

### **ADJOURNMENT**

Chair Miller adjourned the meeting of the Board at approximately 3:00 p.m. until the next regular Board Meeting on Thursday November 1, 2012, at 5:00 p.m.