

WEST VALLEY SOLID WASTE MANAGEMENT AUTHORITY

Executive Director

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Member Agencies

City of Campbell
Town of Los Gatos
City of Monte Sereno
City of Saratoga

MEETING MINUTES

February 25, 2013
Monte Sereno City Hall
18041 Saratoga-Los Gatos Road
Monte Sereno, CA 95030

CALL TO ORDER

At 2:00 p.m., Chair Howard Miller called the meeting to order.

PLEDGE OF ALLEGIANCE

ROLL CALL

Chair Howard Miller, representing Saratoga, Board Member Steve Leonardis, representing Los Gatos, Board Member Evan Low, representing Campbell, and Board Member Curtis Rogers, representing Monte Sereno, were present. Also present were Executive Director Robert Hilton and Authority Counsel Kirsten Powell.

ORAL COMMUNICATIONS FROM THE PUBLIC

None

WRITTEN COMMUNICATIONS

None

OLD BUSINESS

None

NEW BUSINESS

1. Upon a motion by Member Low and a second by Member Rogers, the Board unanimously elected Howard Miller as Board Chair. Upon a motion by Member Low and a second by Member Rogers, the Board unanimously elected Steve Leonardis as Board Vice Chair.
2. The Board received a report summarizing the key points and dates from the collection agreement with West Valley Collection & Recycling, LLC (WVC&R). No action was taken.
3. The Board received a report summarizing the key points and dates from the disposal agreement with Guadalupe Landfill. No action was taken.
4. The Board received an oral report from the Ad Hoc Committee on the Collection Contract process. No action was taken.
5. Upon a motion by Member Low and a second by Member Leonardis, the Board voted 4 – 0 to approve Resolution No. 2013-01 establishing a procurement policy for professional services.
6. The Board received a report from the Ad Hoc Committee on the Executive Director Recruitment Process recommending the Board:
 - a. Authorize the issuance of a Request for Proposals (RFP);
 - b. Direct the Ad Hoc Committee to work with the staff Technical Advisory Committee (TAC) to draft and issue an RFP as described in the report; and,
 - c. Direct the Ad Hoc Committee to conduct initial review and screening of proposals with the TAC and return to the Board with a recommended short list of proposers to be interviewed by the full Board.Upon a motion by Member Low and a second by Member Rogers, the Board voted 4 – 0 to approve the recommendation from the Ad Hoc Committee on the Executive Director Recruitment process.
7. The Board received a written report on the Authority's future agenda items. The Board directed staff to schedule additional Special Meetings in April, June and October 2013.

PUBLIC HEARINGS

None

CONSENT CALENDAR

8. Upon a motions by Member Low and a second by Member Rogers, the Board voted 4 - 0 to approve the minutes of the November 1, 2012, regular Board meeting, the November 13, 2012, special Board meeting, and the year-to-date financial report.

BOARD MEMBER REPORTS

None.

ADJOURNMENT

Chair Miller adjourned the meeting of the Board at 3:58 p.m. until the next Special Meeting to occur in April 2013. The final date, time and location of the Special Meeting are to be determined.