

# WEST VALLEY SOLID WASTE MANAGEMENT AUTHORITY

---

## Executive Director

Rob Hilton  
HF&H Consultants, LLC  
201 North Civic Drive, Suite 230  
Walnut Creek, CA 94596

## Member Agencies

City of Campbell  
Town of Los Gatos  
City of Monte Sereno  
City of Saratoga

Telephone: (925) 977-6961

Facsimile: (925) 977-6955

E-mail: [wvswma@hfh-consultants.com](mailto:wvswma@hfh-consultants.com)

## REGULAR MEETING AGENDA

February 3, 2022

5:00 p.m.

### Teleconference/Public Participation Information

This meeting will be held exclusively via teleconference participation by the Board Members in locations not open to the public in order to be in compliance with the Governor's Executive order N-25-20 (March 12, 2020), superseded by Order N-29-20 (March 17, 2020), allowing physical location and teleconference meetings required by the Ralph M. Brown Act. The purpose of the order is to ensure the safest environment for both staff and the public, consistent with Santa Clara County Public Health Department's current recommendations.

On June 11, 2021 the Governor issued Executive Order N-08-21, which stated the Brown Act teleconferencing suspension was to expire on September 30, 2021. On September 16, 2021, the Governor signed Assembly Bill 361 (AB 361), which amended the Brown Act to allow legislative bodies to meet via teleconferencing, provided that particular conditions are met. AB 361 allows legislative bodies to use teleconferencing to conduct public meetings during a proclaimed State Emergency. At the January 27, 2022 Joint Special Board Meeting with the West Valley Clean Water Authority, the Board approved a resolution authorizing continued teleconferencing under AB 361.

For this meeting, there will be no physical location from which members of the public may observe the meeting. Instead, members of the public can attend and/or participate using the following:

- Submit written comments via email to Hailey Gordon at [hgordon@hfh-consultants.com](mailto:hgordon@hfh-consultants.com) prior to or during the time for public comment at the meeting. Ms. Gordon will share all comments with the Board at the meeting and make them part of the public record.
- Observe and address the Board telephonically, at the appropriate time for public comment during the meeting, following these instructions:

Link to join the Virtual Meeting: <https://us02web.zoom.us/j/83724402228>

Call in Phone Number: +1 (669) 900-9128

Meeting ID: 837 2440 2228

- During the meeting, the Chairperson will call for public comment. If you wish to address the Board, please use the "raise hand" feature and Chairperson will call on you when it is your turn.

*Note: To improve everyone's opportunity to participate, please mute your microphone until you are called on to speak.*

## **Call to Order**

## **Pledge of Allegiance**

## **Roll Call**

## **Oral Communications from the Public**

## **Written Communications**

None

## **Old Business**

None

## **New Business**

1. Elect Chairperson and Vice Chairperson for 2022.
2. Receive a report summarizing the key points and dates from the collection agreement with West Valley Collection & Recycling, LLC and disposal agreement with Waste Management of South Bay and the collection procurement process.
3. Receive a report on recent regulatory changes and program updates.
4. Receive a report on SB 1383 implementation.
5. Consider Resolution No. 2022-02 authorizing the West Valley Solid Waste Management Authority Submittal of a SB 1383 Local Assistance Grant Program application.
6. Receive a report and discuss and provide direction on Authority budget priorities for FY 22-23.

## **Public Hearings**

None

## **Consent Calendar**

7. Consider Resolution No. 2022-03 establishing a Record Retention Policy and authorizing the destruction of documents.
8. Approve minutes of November 4, 2021 Board Meeting.
9. Receive and file the Executive Director Year-to-date Financial Report for the Fiscal Year 21-22.

---

## **ADDRESSING THE BOARD**

Any person shall have the right to address the Board during consideration of any item on the Board's agenda or during the time for oral communication if not on the agenda but pertaining to subject matter within the jurisdiction of the Board. Any person wishing to address the Board should stand or raise the hand and wait to be recognized by the Chairperson. Please stand at the podium, if able, state your name and address for the record, and proceed to address the Board. All remarks and questions should be addressed to the Board through the Chairperson and not to any member thereof or to the public. No question should be asked a Board member or a member of Authority staff without first obtaining permission of the Chairperson.

## **Executive Director Report**

## **Future Agenda Items**

## **Board Member Reports**

## **Adjournment**

Next Regular Meeting:            May 5, 2022, 5:00 p.m.

---

### **ADDRESSING THE BOARD**

Any person shall have the right to address the Board during consideration of any item on the Board's agenda or during the time for oral communication if not on the agenda but pertaining to subject matter within the jurisdiction of the Board. Any person wishing to address the Board should stand or raise the hand and wait to be recognized by the Chairperson. Please stand at the podium, if able, state your name and address for the record, and proceed to address the Board. All remarks and questions should be addressed to the Board through the Chairperson and not to any member thereof or to the public. No question should be asked a Board member or a member of Authority staff without first obtaining permission of the Chairperson.