

# WEST VALLEY SOLID WASTE MANAGEMENT AUTHORITY

## **Executive Director**

Robert D. Hilton, CMC  
HF&H Consultants, LLC  
201 Civic Drive, Suite 230  
Walnut Creek, CA 94596  
Telephone • (925) 977-6950  
Facsimile • (925) 977-6955  
E-mail • Rhilton@hfh-consultants.com

## **Member Agencies**

City of Campbell  
Town of Los Gatos  
City of Monte Sereno  
City of Saratoga

## **MEETING MINUTES**

May 3, 2012  
Monte Sereno City Hall  
18041 Saratoga-Los Gatos Road  
Monte Sereno, CA 95030

### **CALL TO ORDER**

At 5:11 p.m., Chair Howard Miller called the meeting to order.

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

Chair Howard Miller, representing Saratoga, Vice Chair Steve Rice, representing Los Gatos, Alternate Board Member Michael Kotowski, representing Campbell, and Alternate Board Member Susan Garner, representing Monte Sereno, were present. Also present were Executive Director Robert Hilton and Authority Counsel Kirsten Powell.

### **ORAL COMMUNICATIONS FROM THE PUBLIC**

None

### **WRITTEN COMMUNICATIONS**

None

### **OLD BUSINESS**

1. Upon a motion by Vice Chair Rice and a second by Alternate Kotowski, the Board unanimously received the report from Authority Counsel Powell and directed staff

to send a letter to the West Valley Mayors and Managers encouraging them to consider a polystyrene ban as part of their sustainability plans.

2. The Board received a report that the cities of Campbell and Los Gatos are participating in an EIR study related to banning single use bags.

### **NEW BUSINESS**

3. Upon a motion by Vice Chair Rice and a second by Alternate Garner, the Board unanimously approved a contract amendment with HF&H Consultants, LLC redesignating the Executive Director and including negotiation and competitive procurement services in the scope of service.
4. Upon a motion by Vice Chair Rice and a second by Alternate Kotowski, the Board unanimously approved conducting a Board Planning Workshop and directed staff to schedule the workshop as soon as possible.
5. Upon a motion by Vice Chair Rice and a second by Alternate Kotowski, the Board unanimously directed the Executive Director to facilitate and performance review of West Valley Collection and Recycling; reviewed and accepted the scope of the review and budget of \$40,000 and scheduled the Performance Hearing for the September 6, 2012 Board meeting.
6. Upon a motion by Vice Chair Rice and a second by Alternate Kotowski, the Board unanimously approved Resolution 2012-01 adopting the FY 2012-2013 budget and work plan adding the expense of the Performance Review and corresponding revenues from WVC&R's agreement to reimburse the cost of the performance review.

### **PUBLIC HEARINGS**

7. Upon a motion by Alternate Katowski and a second by Alternate Garner, the Board unanimously approved Resolution 2012-02 ratifying the Guadalupe Landfill contractual disposal propriety rate increase of 2.6% effective July 1, 2012.
8. Upon a motion by Vice Chair Rice and a second by Alternate Kotowski, the Board unanimously approved Resolution 2012-03 ratifying the West Valley Collection and Recycling contractual rate increase of 3.66% effective July 1, 2012. The motion was amended to include the rates in the staff report to include costs for street sweeping, household hazardous waste fees and administrative costs of the Authority, except for Saratoga's street sweeping which will be amended by staff.

### **CONSENT CALENDAR**

9. Upon a motion by Vice Chair Rice and a second by Alternate Kotowski the Board unanimously approved the minutes of the February 2, 2012, regular Board meeting and the year-to-date financial report

### **BOARD MEMBER REPORTS**

None.

### **ADJOURNMENT**

Chair Miller adjourned the meeting of the Board at approximately 7:30 p.m. until the next regular Board Meeting on Thursday September 6, 2012, at 5:00 p.m.