

# WEST VALLEY SOLID WASTE MANAGEMENT AUTHORITY

## **Executive Director**

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## **Member Agencies**

City of Campbell  
Town of Los Gatos  
City of Monte Sereno  
City of Saratoga

## **REGULAR MEETING AGENDA**

**November 6, 2014**

Monte Sereno City Hall  
18041 Saratoga-Los Gatos Road  
Monte Sereno, CA 95030  
**5:00 p.m.**

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

### **ORAL COMMUNICATIONS FROM THE PUBLIC**

### **WRITTEN COMMUNICATIONS**

None

### **OLD BUSINESS**

### **NEW BUSINESS**

1. Consider a report on the possibility of changing the residential billing cycles and/or the effective date of the rate adjustment.
2. Consider the update to the Conflict of Interest Code for the Authority.
3. Consider a report on the AB 1826 and its potential impact on the member agencies.

### **PUBLIC HEARINGS**

None

**CONSENT CALENDAR**

- 4. Approve minutes of September 4, 2014 Regular Board Meeting.
- 5. Executive Director report
  - a. YTD Financial Reports

**FUTURE AGENDA ITEMS**

**BOARD MEMBER REPORTS**

**CONVENE TO CLOSED SESSION**

PUBLIC EMPLOYEE EVALUATION Legal Authority: Govt Code section 54957(b)(1) Position: Executive Director, Authority Counsel Staff Present: Executive Director, Authority Counsel

**RECONVENE TO OPEN SESSION**

**REPORT ON ACTION TAKEN DURING CLOSED SESSION**

**ADJOURNMENT**

Next Regular Meeting: February 5, 2015, 5:00 p.m.

**ADDRESSING THE BOARD**

Any person shall have the right to address the Board during consideration of any item on the Board’s agenda or during the time for oral communication if not on the agenda but pertaining to subject matter within the jurisdiction of the Board. Any person wishing to address the Board should stand or raise the hand and wait to be recognized by the Chairperson. Please stand at the podium, if able, state your name and address for the record, and proceed to address the Board. All remarks and questions should be addressed to the Board through the Chairperson and not to any member thereof or to the public. No question should be asked a Board member or a member of Authority staff without first obtaining permission of the Chairperson.

WEST VALLEY  
SOLID WASTE MANAGEMENT  
AUTHORITY

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## AGENDA REPORT

Date: November 6, 2014  
To: West Valley Solid Waste Management Authority Board  
From: Executive Director  
Subject: **Change of Residential Billing Cycles**

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### RECOMMENDED ACTION

I am recommending the Authority continue with the current billing cycles and effective date of the rate change.

### DISCUSSION

#### Background

The current billing cycles for residential customers, as set forth in our current agreement with West Valley Recycling & Collection, LLC (WVC&R), are as follows:

Period Covered	Bills Mailed	Comment
Feb - Apr	March 1st	One month in arrears and two months in advance
May - Jul	June 1st	
Aug - Oct	September 1st	
Nov - Jan	December 1st	

Additionally, our agreement states rates are to be adjusted on July 1<sup>st</sup> of each calendar year. This date was selected to correspond with each of the member agencies fiscal year.

It has been brought to the Board's attention that some customers are confused about their bills after there has been a rate adjustment. The confusion arises from the billing

periods May, June & July, and August, September & October. When customers receive their first bill reflecting the new rates, there is only one month in the cycle that has the rate adjustment applied. When the customer receives the subsequent bill, all three months in the cycle have the rate adjustment applied. It can appear to the customer that rates have been adjusted twice. See the table below for an example:

Campbell - 35 Gallon Cart Residential Rate				
FY 13-14 Rate	FY 14-15 Rate	March 1 <sup>st</sup> Bill	June 1 <sup>st</sup> Bill	September 1 <sup>st</sup> Bill
\$23.50	\$23.97	\$23.50+\$23.50+\$23.50 = \$70.50	\$23.50+\$23.50+23.97 = \$70.97	\$23.97+\$23.97+\$23.97 = \$71.91

Options

There are several options available to address the situation.

1. Change the billing cycles to coincide with the rate adjustment. The billing cycles would then be July, August, and September, with the bills going out August 1<sup>st</sup>.

While this seems like a “quick fix”, it would require a significant change to 100% of the residential customers. Currently, the complaints have been made by only a few customers.

2. Change the effective date of the rate change to June or September. The billing cycles would remain the same.

In this case, the rate adjustment calculation for the initial change would have to be adjusted for early or late adoption. Any member agency fee changes would require additional calculations to reflect less than a full year of collection.

Additionally, the agreement would need to be modified to reflect this change.

3. Leave the billing cycles and effective date of the rate change as it currently being done.

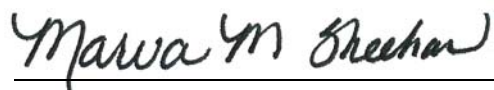
This option requires no amendment to the agreement. Customer service at WVC&R has been dealing with this issue for the last 9+ years. As long as the customer service representatives are properly trained and can explain the adjustment, there does not appear to be a significant issue. We could also include an explanation on the Authority’s website and the Member Agencies’ websites prior to the effective date of any increase.

**FISCAL IMPACT**

None

**DOCUMENTS ATTACHED**

None



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Marva M. Sheehan  
Executive Director

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## AGENDA REPORT

WEST VALLEY  
SOLID WASTE MANAGEMENT  
AUTHORITY

Date: October 31, 2014  
To: West Valley Solid Waste Management Authority Board  
From: Authority Counsel  
Subject: **Amendment to Agency's Conflict of Interest Code**

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### RECOMMENDED ACTION

Adopt the Amended Conflict of Interest Code by resolution.

### DISCUSSION

The Political Reform Act requires every local governmental agency, including the West Valley Solid Waste Management Authority ("Authority") to review its conflict of interest code every even-numbered year. The conflict of interest code outlines what interests Board Members and other local government officials must disclose in the annual Form 700. Pursuant to Government Code section 87303, "No conflict of interest code shall be effective until it has been approved by the code-reviewing body." The County of Santa Clara Board of Supervisors is the code-reviewing body for local County agencies.

The County has requested that the Board amend its current code to categorize the Authority Counsel as a consultant and include a provision for newly created positions. The obligations of the Board Members and the Executive Director will remain the same.

### FISCAL IMPACT

None

**DOCUMENTS ATTACHED**

West Valley Solid Waste Management Authority Conflict Code



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Kirsten M. Powell  
Authority Counsel





## **WEST VALLEY SOLID WASTE MANAGEMENT AUTHORITY CONFLICT OF INTEREST CODE**

The Political Reform Act (Government Code section 8100, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations section 18730), which contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearings it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulation section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the text here designating officials and establishing disclosure categories, shall constitute the conflict of interest code of the West Valley Solid Waste Management Authority.

The full text of Section 18730, together with any amendments thereto, may be found at: <http://www.fppc.ca.gov/legal/regs/current/18730.pdf>.

Designated positions shall file statements of economic interest with the Authority's filing official. If a statement is received in signed paper format, the Authority's filing official shall make and retain a copy and forward the original of this statement to the filing officer, the County of Santa Clara Clerk of the Board of Supervisors. If a statement is electronically filed using the County of Santa Clara's 700 e-filing system, both the Authority's filing official and the County of Santa Clara Clerk of the Board of Supervisors will receive access to the e-filed statement simultaneously. The Authority shall make the statements available for public inspection and reproduction pursuant to Government Code section 81008.

**DESIGNATED POSITIONS:** The designated positions listed below are required to file Form 700 Statements of Economic Interests disclosing certain personal financial interests. These positions are required to file the applicable individual schedules reporting investments, business positions, and sources of income located in or doing business in the Authority's jurisdiction and interests in real property located in the Authority's jurisdiction.

<b>Designated Positions</b>	<b>Disclosure Category</b>
Member, Board of Member	1
Executive Director	1
Consultant	2
Newly Created Position	*

**\*Newly Created Positions**

A newly created position that makes or participates in the making of decisions that may foreseeably have a material effect on any financial interest of the position-holder, and which specific position title is not yet listed in the conflict of interest code is included in the list of designated positions and shall disclose pursuant to the broadest category in the code, subject to the following limitation: The Authority may determine in writing that a particular newly created position, although a “designated position,” is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the broadest disclosure requirements, but instead must comply with more tailored disclosure requirements specific to that newly created position. Such written determination shall include a description of the newly created position’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Authority’s determination is a public record and shall be retained for public inspection in the same manner and location as the conflict-of-interest code. (Gov. Code Section 81008.)

As soon as the Authority has a newly created position that must file statements of economic interests, the Authority’s filing official shall contact the County of Santa Clara Clerk of the Board of Supervisors Form 700 division to notify it of the new position title to be added in the County’s electronic Form 700 record management system, known as eDisclosure. Upon this notification, the Clerk’s office shall enter the actual position title of the newly created position into eDisclosure and the Authority’s filing official shall ensure that the name of any individual(s) holding the newly created position is entered under that position title in eDisclosure.

Additionally, within 90 days of creation of a newly created position that must file statements of economic interests, the Authority shall update this conflict-of-interest code to add the actual position title in its list of designated positions, and submit the amended conflict of interest code to the County of Santa Clara Office of the County Counsel for code-reviewing body approval by the County Board of Supervisors. (Gov. Code Sec. 87306)

#### DISCLOSURE CATEGORIES:

1. **Jurisdiction.** The jurisdiction of the West Valley Solid Waste Management Authority is the City of Campbell, the City of Monte Sereno, the City of Saratoga, and the Town of Los Gatos. Individuals holding a designated position shall disclose reportable interests pursuant to the definition of jurisdiction for each type of interest in the statement of economic interests.

2. **Disclosure Categories.**

**Category 1.** Persons designated in this category must disclose (1) all investments, business positions and income, including gifts, loans and travel payments, from sources that (a) have filed claims, or have claims pending, against the Authority during the reporting period, (b) provide goods,

equipment, machinery or services, related to solid waste collection or disposal, or (c) receive, are planning to receive, or have received in the last two years, grants or other monies from or through the Authority; and all interests in real property located entirely or partly within the jurisdiction of the Authority, or within two miles of the Authority's boundaries, or of any land owned or used by the Authority.

**Category 2.** Consultants, as defined for purposes of the Political Reform Act, shall disclose pursuant to the broadest disclosure category in the conflict of interest code subject to the following limitations: The Authority may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements of the broadest disclosure category, but instead must comply with more tailored disclosure requirements specific to that consultant. Such a determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

For purposes of Category 2, a "consultant" is an individual who, pursuant to a contract with a state or local government agency, makes a governmental decision whether to:

- i. Approve a rate, rule or regulation;
- ii. Adopt or enforce a law;
- iii. Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order or similar authorization or entitlement;
- iv. Authorize the agency to enter into, modify, or renew a contract provided it is the type of contract that requires agency approval;
- v. Grant agency approval to a contract that requires agency approval and to which the agency is a party, or to the specifications for such a contract;
- vi. Grant agency approval to a plan, design, report, study or similar item;
- vii. Adopt, or grant agency approval of policies, standards, or guidelines for the agency, or for any subdivision thereof.

A consultant is also an individual who, pursuant to a contract with the Authority, serves in a staff capacity with the Authority and in that capacity participates in making a governmental decision as defined in regulation 18702.2 or performs the same or substantially all the same duties for the Authority that would otherwise be performed by an individual holding a position specified in the Authority's Conflict of Interest Code under Government Code section 87302.

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**RESOLUTION NO. 2014-04**

**RESOLUTION OF THE WEST VALLEY SOLID WASTE MANAGEMENT AUTHORITY ADOPTING AN AMENDED CONFLICT OF INTEREST CODE FOR THE WEST VALLEY SOLID WASTE MANAGEMENT AUTHORITY AND SUBMITTING SAID CODE TO THE SANTA CLARA COUNTY BOARD OF SUPERVISORS FOR APPROVAL**

WHEREAS, the Political Reform Act, Government Code section 81000 et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes;

WHEREAS, the Fair Political Practices Commission has adopted California Regulation, 2 Cal. Code of Regulations section 18730 (“Regulation”), which contains the terms of a standard conflict of interest code;

WHEREAS, under State law, a local government agency may adopt the Regulation as its own conflict of interest code, along with the designation of individuals and the formulation of disclosure categories in an appendix to the Regulation;

WHEREAS, the Santa Clara County Board of Supervisors is the code reviewing body for Santa Clara County agencies and for any other local agencies whose jurisdiction is solely within the County;

WHEREAS, pursuant to Government Code section 87303, the conflict of interest code shall be effective when it has been approved by the code reviewing body; and

THEREFORE, the West Valley Solid Waste Management Authority hereby adopts California Regulation, 2 Cal. Code of Regulations section 18730, along with the Appendix A (copies of which are attached hereto), as its conflict of interest code, and authorizes the Executive Director to submit the conflict of interest code to the Santa Clara County Board of Supervisors for approval.

Regularly adopted and passed this 6<sup>th</sup> day of November, 2014, by the following vote:

AYES:

NOES:

ABSENT:

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**WEST VALLEY  
SOLID WASTE MANAGEMENT  
AUTHORITY**

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**AGENDA REPORT**

Date: November 6, 2014

To: West Valley Solid Waste Management Authority Board

From: Executive Director

Subject: **AB 1826 Update**

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**RECOMMENDED ACTION**

Consider a report on the AB 1826 and its potential impact on the Member Agencies and direct staff to develop an action plan for compliance.

**DISCUSSION**

***Background***

AB 1826 was signed by Governor Brown on September 28, 2014. It places requirements on businesses, multi-family premises, and jurisdictions to divert organic waste from landfills. The focus of AB 1826 is keeping food waste, green waste, and non-hazardous wood waste out of our landfills.

Obligations for organics recycling begin in 2016 and ramp up over 4 years as summarized in the table below:

Deadline	Requirements for Businesses and Multi-Family Premises	Requirements for Jurisdictions
January 1, 2016		Implement organics recycling program for businesses and multi-family premises
April 1, 2016	Businesses with 8 CY / week or more of organic material must arrange recycling services for organics*	
January 1, 2017	Businesses with 4 CY / week or more of organic material must arrange recycling services for organics*	
August 1, 2017		Report progress to CalRecycle
January 1, 2019	Businesses with 4 CY / week or more of solid waste must arrange recycling services for organics*	
January 1, 2020	Businesses with 2 CY / week or more of solid waste** must arrange recycling services for organics*	

\*Business includes multi-family premises with 5 or more units; however, multi-family premises are not required to recycle food waste.

\*\* Applicable only if CalRecycle determines by January 1, 2020 that the statewide disposal of organics has not been reduced to 50% of the 2014 disposal level.

Commencing January 1, 2016, jurisdictions will be required to perform ongoing activities including: education and outreach, compliance monitoring, and notification to non-compliant businesses. Annual reporting back to CalRecycle will commence August 1, 2017.



Authority Impact

In general, the Member Agencies are in a good position to be in compliance with AB 1826. We initiated a commercial organics program several years ago and WVC&R is continuing to reach out to the commercial customer base. Where there will need to be additional focus is in the multi-family sector. For example, the organic materials are normally collected by the landscapers at multi-family complexes and the solid waste collection services are provided by WVC&R. Current recordkeeping does not connect these two services. So what should we do?

Additionally, there may need to be municipal code revisions or resolutions by the Member Agencies.

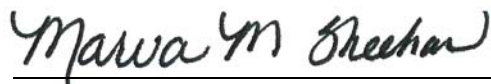
Upon direction from the Board, Staff will develop an action plan with WVC&R to ensure we are in compliance with AB 1826 at its various stages and periodically bring back updates to the Board.

**FISCAL IMPACT**

Minimal immediate fiscal impact.

**DOCUMENTS ATTACHED**

None



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Marva M. Sheehan  
Executive Director

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# WEST VALLEY SOLID WASTE MANAGEMENT AUTHORITY

## **Executive Director**

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## **Member Agencies**

City of Campbell  
Town of Los Gatos  
City of Monte Sereno  
City of Saratoga

## **MEETING MINUTES**

**September 4, 2014**

Monte Sereno City Hall  
18041 Saratoga-Los Gatos Road  
Monte Sereno, CA 95030

### **CALL TO ORDER**

At 5:30 pm Chair Steve Leonardis called the meeting to order.

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

Chair Steve Leonardis, representing Los Gatos, Alternate Member Walter Huff, representing Monte Sereno and, Member Howard Miller, representing Saratoga, were present. Also present were Executive Director Marva Sheehan and Authority Counsel Kirsten Powell.

### **ORAL COMMUNICATIONS FROM THE PUBLIC**

Mr. Ron Simner, 12991 Idlewood Lane, Saratoga, CA expressed his opinion of West Valley Collection & Recycling, LLC's (WVC&R) service.

Mr. Burton Craig, 17526 Vineland Ave, Monte Sereno, CA expressed his thoughts about the collection time in his neighborhood and traffic calming ideas.

### **WRITTEN COMMUNICATIONS**

Communication from Mr. Ron Simner – Copy attached.

### **OLD BUSINESS**

1. The Board discussed the proposed adjustment to the Authority's fund balance reserve or Annual Fee payment for \$35,000 to reimburse member agencies for the

contract negotiation costs paid from the first month payment of the Annual Fee from WVC&R.

Upon a motion by Member Miller and a second by Alternate Member Huff, the Board unanimously voted 3-0 to reduce the Authority's fund balance reserve for the payment for the contract negotiation costs.

2. The Board considered an update on the Authority's website. No action was taken.

### **NEW BUSINESS**

3. The Board received and filed the Member Agencies' 2013 CalRecycle Reports. No action was taken.
4. The Board considered a report on WVC&R's prior fiscal year complaints and liquidated damages. Staff recommended the Board assess \$9,600 in liquidated damages (\$7,200 for customers with double misses and \$2,400 for instances of improper placement of containers). After a discussion, the Board determined it did not want to assess liquidated damages for the improper placement of containers.

Upon a motion by Member Miller and a second by Alternate Member Huff, the Board voted 3-0 to assess WVC&R \$7,200 in liquidated damages. The Board directed Staff to work with WVC&R on the possibility of purchasing the traffic calming stickers for the residential carts.

5. The Board scheduled the annual Authority Attorney and Executive Director performance reviews for a closed session of the Board at the November 6, 2014 Board meeting.
6. The Board received an update from WVC&R on Public Outreach and Education. No action was taken.

### **PUBLIC HEARINGS**

None

### **ADDRESSING THE BOARD**

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**CONSENT CALENDAR**

1. Upon a motion by Member Miller and a second by Chair Leonardis, the Board voted 3-0 to approve minutes of May 1, 2014 Board Meeting and the Executive Director financial report for the twelve months ended June 30, 2014.

**FUTURE AGENDA ITEMS**

**BOARD MEMBER REPORTS**

None

**ADJOURNMENT**

Chair Leonardis adjourned the meeting of the Board at 6:44 pm until the next regular meeting on November 6, 2014 at 5:00 p.m.

**ADDRESSING THE BOARD**

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WEST VALLEY  
SOLID WASTE MANAGEMENT  
AUTHORITY

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**AGENDA REPORT**

Date: November 6, 2014  
To: West Valley Solid Waste Management Authority Board  
From: Executive Director  
Subject: **YTD Financial Report**

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**RECOMMENDED ACTION**

Accept report on the Authority's FY 2014-15 financial status.

**DISCUSSION**

The report titled "Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual" shows the approved budget, the year to date actual amounts, and the preliminary fund balance through September for FY 2014-15. With 25% of the fiscal year passed, the report shows that the Authority expended \$96,779.86 or 17.09% of the approved FY 2014-15 budget.

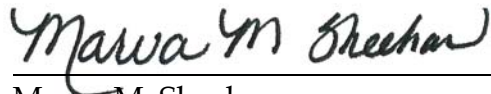
In February 2011, the Board adopted a policy that requires it to maintain an operating reserve of \$100,000 and a rate stabilization reserve of \$100,000. The preliminary fund balance (\$276,835) is more than the \$200,000 as a result of 100% of revenues from the Member Agencies have been received for the year and expenditures are made throughout the year. Included in the budgeted revenue is \$35,000 that was expected to be received from WVC&R for the reimbursement for negotiation consulting fees. However, as we discussed at previous Board meetings, the reimbursement will come from the fund balance. Once the remaining budgeted payments are made for the expenditures, the fund balance will be approximately \$165,000. The future fund balance reserves will be reviewed as part of the FY15-16 budget process.

**FISCAL IMPACT**

None

**DOCUMENTS ATTACHED**

Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual September 30, 2014.



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Marva M. Sheehan  
Executive Director



**West Valley Solid Waste Management Authority**  
**Statement of Revenues, Expenditures, and**  
**Changes in Fund Balance - Budget and Actual**  
**June 30, 2014**

Acct. #	Description	JPA Budget FY 13/14	Year to Date Actual	Balance	YTD %
<b>Revenues:</b>					
4410	Interest Earnings	\$ -	\$ 1,116.07	\$ (1,116.07)	N/A
4970	City of Campbell	42,989	42,989.00	-	100.00%
4970	City of Los Gatos	32,134	32,134.00	-	100.00%
4970	City of Monte Sereno	3,650	3,650.00	-	100.00%
4970	City of Saratoga	32,695	32,695.00	-	100.00%
4965	AB 2020 Program State Contribution	-	-	-	-
4975	Franchise Agreement WVC&R	-	150,000.00	(150,000.00)	n/a
4965	Other	40,000	42,500.00	(2,500.00)	106.25%
	<b>Total Revenues</b>	<b>\$ 151,468</b>	<b>\$ 305,084.07</b>	<b>\$ (153,616.07)</b>	<b>201.42%</b>
<b>Expenditures:</b>					
<b>Services and Supplies:</b>					
7421	Communications-Phone	-	-	-	-
7424	Office Expense	500	-	500.00	-
7427	Special Departmental Exp. (Legal Svcs.)	13,150	14,400.00	(1,250.00)	109.51%
7430	Prof. & Special Services (Executive Director)	85,970	83,520.39	2,449.61	97.15%
7430	Prof. & Special Services (Special Projects)	40,000	40,000.00	-	100.00%
7430	Prof. & Special Services (Other)	5,000	-	5,000.00	-
7432	Other Contractual Services (Audit Svcs.)	4,990	2,500.00	2,490.00	50.10%
7432	Other Contractual Services (Countywide Support)	1,000	-	1,000.00	-
7433	Insurance (Liability)	2,211	2,511.12	(300.12)	113.57%
7435	Travel/Conf. & Meetings	4,000	-	4,000.00	-
7438	Other Charges (Accounting & Bookkeeping)	7,549	7,549.00	-	100.00%
7675	JPA Solid Waste Distribution	-	150,000.00	(150,000.00)	n/a
7883	Improvements (AB2020 Infrastructure)	-	-	-	-
	<b>Total Expenditures</b>	<b>\$ 164,370</b>	<b>\$ 300,480.51</b>	<b>\$ (136,110.51)</b>	<b>182.81%</b>
	Excess (deficiency) of revenues over (under) expenditures	(12,902)	4,603.56	(8,298.44)	
	Fund balance at beginning of year - 7/1/2013	206,992	177,067.79		
	<b>Fund balance as of June 30, 2014</b>	<b>\$ 194,090</b>	<b>\$ 181,671.35</b>		

CITY OF CAMPBELL  
REVENUE STATUS REPORT

SELECTION CRITERIA: orgn.fund='798'

ACCOUNTING PERIOD: 13/14

SORTED BY: BUDGET UNIT,ACCOUNT

TOTALED ON: BUDGET UNIT

PAGE BREAKS ON:

BUDGET UNIT-798.401 WEST VALLEY S.W MGMT AUTH

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
4410	INVESTMENT EARNINGS	.00	1,116.07	.00	1,116.07	-1,116.07	.00
4965	OTHER REVENUE	40,000.00	.00	.00	42,500.00	-2,500.00	106.25
4970	WEST VALLEY JPA	111,468.00	.00	.00	111,468.00	.00	100.00
4975	JPA SOLID WASTE	.00	37,500.00	.00	150,000.00	-150,000.00	.00
TOTAL	WEST VALLEY S.W MGMT AU	151,468.00	38,616.07	.00	305,084.07	-153,616.07	201.42
TOTAL REPORT		151,468.00	38,616.07	.00	305,084.07	-153,616.07	201.42

SELECTION CRITERIA: orgn.fund='798'  
ACCOUNTING PERIODS: 1/14 THRU 13/14

(INACTIVE ACCOUNTS EXCLUDED)

SORTED BY: FUND,BUDGET UNIT,ACCOUNT,ACCOUNT,PERIOD

TOTALED ON: FUND,BUDGET UNIT,ACCOUNT

PAGE BREAKS ON: FUND

ACCOUNT	DATE	T/C	RECEIVE	REFERENCE	PAYER/VENDOR	BUDGET	RECEIPTS	RECEIVABLES DESCRIPTION	CUMULATIVE BALANCE
4410								INVESTMENT EARNINGS	
798-AG-20-4010-798.401 - WEST VALLEY S.W MGMT AUTH									
4410						.00	.00	.00 BEGINNING BALANCE	
	07/05/13	12-1				.00		POSTED FROM BUDGET SYSTEM	
	07/28/14	19-13		J6/32			1,116.07	INVESTMENT INTEREST FY 14	
						.00	1,116.07		-1,116.07
TOTAL INVESTMENT EARNINGS									
4965						.00	.00	.00 BEGINNING BALANCE	
	07/05/13	12-1				.00		POSTED FROM BUDGET SYSTEM	
	09/30/13	14-3				40,000.00		FY 14 CONTRACT NEG	
	12/20/13	19-6		1858			42,500.00	WVC&R COLLECT AGREEMENT	
						40,000.00	42,500.00		-2,500.00
TOTAL OTHER REVENUE									
4970						.00	.00	.00 BEGINNING BALANCE	
	07/05/13	12-1				.00		POSTED FROM BUDGET SYSTEM	
	09/30/13	14-3				32,134.00		FY 14 LOS GATOS	
	09/30/13	14-3				3,650.00		FY 14 MONTE SERENO	
	09/30/13	14-3				42,989.00		FY 14 CAMPBELL	
	09/30/13	14-3				32,695.00		FY 14 SARATOGA	
	09/30/13	19-3		J9/26			42,989.00	CAMPBELL FY 14	
	09/30/13	19-3		1796			32,134.00	LOS GATOS FY 14	
	09/30/13	19-3		1796			3,650.00	MONTE SERENO FY 14	
	09/30/13	19-3		1796			32,695.00	SARATOGA FY 14	
						111,468.00	111,468.00		.00
TOTAL WEST VALLEY JPA									
4975						.00	.00	.00 BEGINNING BALANCE	
	04/01/14	12-10				.00		SETUP	
	04/29/14	24-10					37,500.00	.00 CASH RECEIPTS INTERFACE	
	05/08/14	24-11					37,500.00	.00 CASH RECEIPTS INTERFACE	
	06/13/14	24-12					37,500.00	.00 CASH RECEIPTS INTERFACE	
	06/30/14	19-13		J6/47			37,500.00	WVCR 7/9 JPA DIST JUNE	
						.00	150,000.00		-150,000.00
TOTAL JPA SOLID WASTE									
TOTAL BUDGET UNIT - WEST VALLEY S.W MGMT AU						151,468.00	305,084.07	.00	-153,616.07
TOTAL FUND - WEST VALLEY JPA FUND						151,468.00	305,084.07	.00	-153,616.07
TOTAL REPORT						151,468.00	305,084.07	.00	-153,616.07

\* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

CITY OF CAMPBELL  
EXPENDITURE STATUS REPORT

SELECTION CRITERIA: orgn.fund='798'

ACCOUNTING PERIOD: 13/14

SORTED BY: BUDGET UNIT,ACCOUNT

TOTALED ON: BUDGET UNIT

PAGE BREAKS ON:

BUDGET UNIT-798.401 WEST VALLEY S.W MGMT AUTH

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
7424	OFFICE EXPENSE	500.00	.00	.00	.00	500.00	.00
7427	SPECIAL DEPARTMENTAL	13,150.00	2,380.00	.00	14,400.00	-1,250.00	109.51
7430	PROF & SPECIAL SERVICES	130,970.00	-1,506.12	2,449.61	123,520.39	5,000.00	96.18
7432	OTHER CONTRACTUAL SERVIC	5,990.00	.00	.00	2,500.00	3,490.00	41.74
7433	INSURANCE & SURETY BONDS	2,211.00	1,506.12	.00	2,511.12	-300.12	113.57
7435	PROF DEVELOPMENT & MTGS	4,000.00	.00	.00	.00	4,000.00	.00
7438	OTHER CHARGES	7,549.00	.00	.00	7,549.00	.00	100.00
7675	JPA SOLID WASTE DIST	.00	37,500.00	.00	150,000.00	-150,000.00	.00
	TOTAL WEST VALLEY S.W MGMT AU	164,370.00	39,880.00	2,449.61	300,480.51	-138,560.12	184.30
TOTAL REPORT		164,370.00	39,880.00	2,449.61	300,480.51	-138,560.12	184.30

SELECTION CRITERIA: 1=1 expledgr.key\_orgn='798.401'

ACCOUNTING PERIODS: 1/14 THRU 13/14

SORTED BY: FUND,BUDGET UNIT,ACCOUNT

TOTALED ON: FUND,BUDGET UNIT

PAGE BREAKS ON: FUND

FUND - 798 - WEST VALLEY JPA FUND

BUDGET UNIT - 798.401 - WEST VALLEY S.W MGMT AUTH

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
7424										
OFFICE EXPENSE										
798-AG-20-4010-798.401 - WEST VALLEY S.W MGMT AUTH										
7424						.00	.00	.00	BEGINNING BALANCE	
	07/05/13	11-1				.00			POSTED FROM BUDGET SYSTEM	
	09/30/13	13-3				500.00			FY 14 OFFICE SUPP/POSTAGE	
						TOTAL OFFICE EXPENSE	500.00	.00		500.00
7427						.00	.00	.00	BEGINNING BALANCE	
	07/05/13	11-1				.00			POSTED FROM BUDGET SYSTEM	
	07/12/13	17-1	B2014070-01		00001975 LOGAN & POWELL L			.00	WVSWM LEGAL SERVICES	
	08/26/13	21-2	B2014070-01	243019	00001975 LOGAN & POWELL L		260.00	.00	JUL 2013	
	09/30/13	13-3				13,150.00			FY 14 LEGAL SERVICES	
	10/21/13	21-4	B2014070-01	243775	00001975 LOGAN & POWELL L		1,980.00	.00	AUG 2013	
	11/18/13	21-5	B2014070-01	244208	00001975 LOGAN & POWELL L		1,380.00	.00	WVSWM LEGAL SERVICES	
	12/16/13	21-6	B2014070-01	244541	00001975 LOGAN & POWELL L		1,840.00	.00	NOV 2013	
	12/16/13	21-6	B2014070-01	244541	00001975 LOGAN & POWELL L		3,300.00	.00	OCT 2013	
	02/10/14	21-8	B2014070-01	245258	00001975 LOGAN & POWELL L		1,040.00	.00	DEC 2013 SRVCS	
	02/24/14	21-8	B2014070-01	245455	00001975 LOGAN & POWELL L		1,020.00	.00	JAN SRVCS	
	03/31/14	21-9	B2014070-01	245809	00001975 LOGAN & POWELL L		700.00	.00	WVSWM LEGAL SERVICES	
	04/28/14	21-10	B2014070-01	246193	00001975 LOGAN & POWELL L		500.00	.00	WVSWM LEGAL SERVICES	
	07/18/14	21-13	B2014070-01	247332	00001975 LOGAN & POWELL L		500.00	.00	MAY WVSWM LEGAL SERVICES	
	08/01/14	21-13	B2014070-01	247542	00001975 LOGAN & POWELL L		80.00	.00	WVSWM LEGAL SERVICES	
	08/01/14	21-13	B2014070-01	247542	00001975 LOGAN & POWELL L		1,800.00	.00	WVSWM LEGAL SERVICES	
						TOTAL SPECIAL DEPARTMENTAL	13,150.00	14,400.00		-1,250.00
7430						.00	.00	.00	BEGINNING BALANCE	
	07/05/13	11-1				.00			POSTED FROM BUDGET SYSTEM	
	08/19/13	17-2	20140075-01		00001989 H F & H CONSULTA			40,000.00	CONTRACT NEGOTIATIONS -SO	
	08/19/13	17-2	20140076-01		00001989 H F & H CONSULTA			85,970.00	EXEC DIRECTOR CONSUTANT S	
	09/09/13	21-2	20140075-01	243211	00001989 H F & H CONSULTA		10,955.00	-10,955.00	JULY 2013	
	09/30/13	13-3				40,000.00			FY 14 CONTRACT NEG	
	09/30/13	13-3				85,970.00			FY 14 EXECUTIVE DIRECTOR	
	09/30/13	13-3				5,000.00			FY 14 PROFESSIONAL SVCS	
	10/07/13	21-4	20140075-01	243588	00001989 H F & H CONSULTA		9,316.55	-9,316.55	AUG 2013	
	10/07/13	21-4	20140076-01	243588	00001989 H F & H CONSULTA		6,942.92	-6,942.92	AUG 2013	
	11/25/13	21-5	20140075-01	244278	00001989 H F & H CONSULTA		7,095.30	-7,095.30	SEPT 2013	

\* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

SELECTION CRITERIA: 1=1 expledgr.key\_orgn='798.401'

ACCOUNTING PERIODS: 1/14 THRU 13/14

SORTED BY: FUND,BUDGET UNIT,ACCOUNT

TOTALED ON: FUND,BUDGET UNIT

PAGE BREAKS ON: FUND

FUND - 798 - WEST VALLEY JPA FUND

BUDGET UNIT - 798.401 - WEST VALLEY S.W MGMT AUTH

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
7430	PROF & SPECIAL SERVICES (cont'd)									
	11/25/13	21-5	20140076-01	244278	00001989 H F & H CONSULTA		5,800.96	-5,800.96	JULY 2013	
	11/25/13	21-5	20140076-01	244278	00001989 H F & H CONSULTA		5,251.12	-5,251.12	SEPT 2013	
	12/16/13	21-6	20140075-01	244529	00001989 H F & H CONSULTA		8,735.50	-8,735.50	OCT 2013	
	12/16/13	21-6	20140076-01	244529	00001989 H F & H CONSULTA		11,466.03	-11,466.03	OCT 2013	
	01/27/14	21-7	20140075-01	245054	00001989 H F & H CONSULTA		388.75	-388.75	DEC 2013	
	01/27/14	21-7	20140076-01	245054	00001989 H F & H CONSULTA		6,756.33	-6,756.33	DEC 2013	
	03/10/14	21-9	20140075-01	245627	00001989 H F & H CONSULTA		3,508.90	-3,508.90	NOV 2013	
	03/10/14	21-9	20140076-01	245627	00001989 H F & H CONSULTA		3,361.10	-3,361.10	NOV 2013	
	03/10/14	21-9	20140076-01	245627	00001989 H F & H CONSULTA		10,434.94	-10,434.94	JAN 2014	
	03/10/14	21-9	20140076-01	245627	00001989 H F & H CONSULTA		10,630.70	-10,630.70	NOV 2103	
	05/05/14	21-10	20140076-01	246282	00001989 H F & H CONSULTA		9,005.34	-9,005.34	MAR 2014	
	06/09/14	21-11	20140076-01	246741	00001989 H F & H CONSULTA		8,705.54	-8,705.54	FEB 2014	
	06/09/14	21-11	20140076-01	246741	00001989 H F & H CONSULTA		5,165.41	-5,165.41	APR 2014	
	06/30/14	21-12		247086	T0004385 S D R M A		1,506.12	.00	INSURANCE WVSWM	
	06/30/14	19-13		J6/34			-1,506.12		#247086 SDRMA TO 7433	
	TOTAL PROF & SPECIAL SERVICES					130,970.00	123,520.39	2,449.61		5,000.00
7432	OTHER CONTRACTUAL SERVICE									
	07/05/13	11-1				.00	.00	.00	BEGINNING BALANCE	
	08/19/13	17-2	20140082-05		T0001768 WHITE NELSON DIE			2,500.00	WEST VALLEY JPA REPORTS	
	09/30/13	13-3				1,000.00			FY 14 PROGRAM SUPPORT	
	09/30/13	13-3				4,990.00			FY 14 AUDIT SERVICES	
	10/21/13	21-4	20140082-05	243824	T0001768 WHITE NELSON DIE		1,500.00	-1,500.00	1ST INTERIM	
	11/18/13	21-5	20140082-05	244250	T0001768 WHITE NELSON DIE		1,000.00	-1,000.00	WEST VALLEY JPA REPORTS	
	TOTAL OTHER CONTRACTUAL SERVICE					5,990.00	2,500.00	.00		3,490.00
7433	INSURANCE & SURETY BONDS									
	07/05/13	11-1				.00	.00	.00	BEGINNING BALANCE	
	09/30/13	13-3				2,211.00			POSTED FROM BUDGET SYSTEM	
	05/05/14	21-10	246265		T0005974 CALIFORNIA SPECI		1,005.00	.00	FY 14 LIABILITY INSURANCE	
	06/30/14	19-13		J6/34			1,506.12	.00	WVSWMA JPA 2014	
	TOTAL INSURANCE & SURETY BONDS					2,211.00	2,511.12	.00	#247086 SDRMA INS WVSWM	-300.12
7435	PROF DEVELOPMENT & MTGS									
	07/05/13	11-1				.00	.00	.00	BEGINNING BALANCE	
	09/30/13	13-3				4,000.00			POSTED FROM BUDGET SYSTEM	
	TOTAL PROF DEVELOPMENT & MTGS					4,000.00	.00	.00	FY 14 MILEAGE & MEETING	4,000.00

\* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION



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# **WEST VALLEY SOLID WASTE MANAGEMENT AUTHORITY**

## **Calendar of Future Agenda Items**

### February 5, 2015 Meeting

- Elect new officers
- Review of Collection and Disposal contracts

### May 7, 2015 Meeting

- Board meeting schedule
- Ratify Guadalupe Landfill disposal contractual rate adjustment
- Ratify WVC&R contractual collection rate adjustment
- Review Executive Director and Authority Counsel contracts
- Approve Authority budget

### September 3, 2015 Meeting

- Receive and file annual CalRecycle Annual Reports
- Schedule annual Authority Attorney and Executive Director performance review
- Consider a report on WVC&R's prior Fiscal Year Complaints/Liquidated Damages

### Recurring Meeting Agenda Items

- Approval of prior meeting minutes
- Receive and file the Executive Director financial report

### November 6, 2014 Meeting

- Closed Session – annual evaluations of Authority Attorney and Executive Director